

Governance of Benevolent Fund



The Friends
of Woolton Hill
Junior School

The Friends hereby agree to provide a small, regular donation to the school, for use as a *benevolent fund*. In accordance with our constitution [ref: clause 3.7] this document defines the purpose and management of this fund; it shall be presented and adopted at our AGM, or an interim EGM, in order to discharge our duty to declare to all our members how we spend our donations.

Purpose

The purpose of the benevolent fund [hereinafter ‘the fund’] is to support emergency child hardship cases as they are presented to the school staff day-to-day, for example providing a hot breakfast, school clothes, shoes and so on. The intent is to allow the affected child to continue attending school that day and free up staff to get on with their regular activities, thus avoiding disruption to normal learning activities for others and avoiding staff being out-of-pocket through paying for items themselves.

Restrictions on use

The exact use is left to the judgement of the school team, however we clarify here that the fund is intended only for emergency support and should not be used to cover long term needs for which support is available from elsewhere, such as by claiming relevant government benefits. It is also not intended to cover Friends event expenses e.g. free event tickets and assistance with leavers hoodies.

Operation

At the beginning of each term, the Friends will provide a payment into the fund of the agreed per term amount (currently £100.) This amount is subject to review at our meetings and may be changed through the usual majority voting procedure.

The school will be responsible for maintaining this fund separately from any other accounts and using it to reimburse hardship case expenses as required.

The Friends request that funds used for hardship cases are to be reported (anonymously) at our committee meetings to enable a regular review of the fund balance and donation amount.