

Date	Time	Location
1 st February 2024	18:00	St Thomas'



Member Present	Apologies
<p>Fiona Ashworth Gemma Duff Paul Davies Danny Millington Chris McGowan (Chair) Jonathan Strefford Jonathan Walters Nicola Weeks</p> <p>In Attendance: Kathryn Knapp Sarah Liriano (clerk)</p>	<p>Karen Callow Abbie Dando</p> <p>Quorate: yes</p>

TOPIC	TIME	NOTES
• Welcome & Apologies	5 mins	<ul style="list-style-type: none"> All were welcomed. Apologies were accepted from KC and AD.
• Pecuniary interests	N/A	<ul style="list-style-type: none"> None
• Minutes from previous meeting	5 mins	<ul style="list-style-type: none"> Approved
• Chairman's comments	5 mins	<ul style="list-style-type: none"> All were thanked for their continued support, particularly during the recent LLPR where the positive contribution from the Governors was noted. As a result of the feedback from Alison Rhodes (LLP) on Governor monitoring the upcoming Governor training will look to build upon the good work already being undertaken on monitoring and evaluation. The Chair of Governors from Ecchinswell and Sydmonton CE Primary is looking to establish a networking group for Chair of Governors in the area, please email CMcG if there are any questions you would like raised at this group. <p>The possibility of shared training with other FGBs was raised.</p>

<ul style="list-style-type: none"> • Headteachers report (written) <ul style="list-style-type: none"> • LLPR feedback • Future Class structure and PAN (published Admissions Number) • Staffing update (verbal report) 	<p>30 mins</p>	<ul style="list-style-type: none"> • A written report had been circulated prior to the meeting. • Governors noted an increase in penalty notices, unauthorised absences and persistent absences. <p>There is an increase in requests for term-time holidays this year.</p> <p>Governors noted the good predictions for the yr 6 SATS.</p>
<ul style="list-style-type: none"> • Committee Update • Resourcing and Compliance <p><u>Policies to review:</u></p> <ul style="list-style-type: none"> - Mental wellbeing policy (new policy) - Charging and remissions policy - Low level concerns policy - PSHE life-learning policy - Sex and relationships policy - Federation complaints policy - Online safety policy - Acceptable use of ICT policy MOPP (Manual of Personnel Practice) updates (a summary of the updates has been provided) - Ending of Fixed-Term Contracts procedure - Redundancies and Restructures policy - Sickness Absence policy 	<p>20 mins</p>	<ul style="list-style-type: none"> • Compliance <p>Governors agreed to change to the timescales in the Federation Complaints policy - increase the time for the Chair of Governors to respond to 20 days as may need time to investigate/gather data.</p> <p>All policies approved.</p> <p>Danny Millington agreed to take on the role of Compliance lead. JW and DM to meet regarding website compliance</p> <p>Teaching and Learning</p> <p>Phonics re-screening completed for all year 1s, progress being seen and phonics action plan being followed robustly. Next screening March 24, intervention groups adjusted each time, groups becoming smaller as more children reach the required standard.</p> <p>Maths monitoring plan for the Spring term will be circulated following this meeting. Action GD</p> <p>Inset on 9/2 to have Maths focus - FA and CMcG to attend.</p> <p>Safeguarding</p> <p>Single Central Records for both schools checked on 13/12, no issues found. Next check 7/3/24 at WHJS .</p>

<ul style="list-style-type: none"> • Teaching & Learning • Safe-guarding 		
<ul style="list-style-type: none"> • AOB Governor mental health training (KK) 	10 mins	Mental Health action plan has been developed, staff survey highlighted the need for staff mental health training and a 1hr webinar course has been purchased for all staff. Governors also welcome to undertake training, details will be sent to all. Action KK
<ul style="list-style-type: none"> • Next meeting(s) <p>Whole Governing Body Training Booked for 14th March 2024 18:00-20:00</p> <p>FGB Thursday 21st March, 18:00-20:00 at WHJS</p>	N/A	Meeting closed at 7.45pm.